



Franklin County Elections

555 W Streetname Street, Townname, ST 55555

800-555-5555 • vote.yourtown.gov

This is the Permanent VBM Response Required template

Use this template if the voter must respond to receive a ballot or stay on the list.

- The **notice** tells voters a deadline to respond to stay on the list and to receive a mail ballot.
- The **form** asks if the voter wants to continue to vote by mail.
- Do not add any extra information because it will distract the voter from taking action.



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Date sent (MM/DD/YYYY)

VOTER NAME

5555 VOTERSTREET STREET


VOTERTOWN, SS 12345-1234

There's an issue with your permanent absentee status.

You received ballots in the mail in **previous elections** because you signed up to be on the **permanent absentee list**. But, you haven't voted by mail in the past **X** elections so you might be removed from the **permanent absentee list**.

To continue voting by mail, we need your response by Month DD, YYYY

You have 2 options:


 **Online** — Save time by completing the form at vote.yourtown.gov/VBM


 **By mail** — Sign and mail this back. Use the return envelope provided.




If you have questions, contact our office!

We are open 8 AM - 5 PM, Monday through Friday.

 Online - Find more information and track your ballot status at vote.yourtown.gov/VBM

 By phone at 800-555-5555

 In person at 555 W Streetname Street, Townname, ST 55555

To continue voting by mail, check this box and return this form

I want to continue voting by mail. Send me ballots in the mail for all future elections.

VOTER NAME, sign here *(Required)*

X		Today's date: _____ / _____ / _____
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