Sample Voter Guide Inserts

Review this presentation for examples on how to design inserts.

Edit the templates to make your own insert for your jurisdiction(s).

Print the insert on 8.5x11letter-sized paper.
Deadlines

You must postmark your ballot inside of your envelope by Election Day, **November 6, 2018**.

If you do not, bring your ballot and envelope to a drop box or vote center **by 8pm on election day**.

Need help? Get in touch!

Your County Elections Office
4321 Franklin Ave
Franklin, HN 99999-1234
www.yourcounty.gov/elections
elections@yourcounty.gov
111-222-3333
Fax: 111-222-6666

How to vote

General Election
Tuesday, November 6, 2018

You have 3 options to return your ballot.

Drop Box
You can drop off your ballot at the 25 secure drop boxes located around the county – no postage required

Vote by Mail
Mail your ballot so that it is postmarked by Election Day, November 6, 2018
Put 78¢ postage on the envelope

Vote Center
You can go to any vote center in the county. 5 Vote Centers will be open for 11 days in a row and 20 will be open for 4 days before Election Day, including the weekend.

Find the Vote Center or Drop Box nearest you
1. Mark your ballot
   • Follow the directions on the ballot.

2. Seal your ballot
   • Check that you have the Return Envelope with your name on it.
   • Put your ballot into the envelope. Only 1 ballot in each envelope.
   • Seal the envelope.

3. Sign the form on the envelope
   • Sign your name on the back of the envelope in ink.
   • Your signature must match the one in your voter registration record.
   • Print your name and voter registration address, if it is not pre-printed.

Made a mistake?
If you make a mistake you can get a replacement ballot.

Call 222-555-1212 before Election Day or go to any Vote Center in the County.

It’s your choice!
You can return your ballot at any official drop box, vote center, by mail, or at the Elections Office.
To find the Vote Center or Drop Box nearest you www.yourcounty.gov/wheretovote

- Election Offices
  Open 8am - 5pm Monday - Friday

- Vote Centers
  20 vote centers are open November 4 – 7
  7am – 8pm

- Drop Boxes
  There are 25 secure and locked drop boxes around the county open 24 hours a day.

5 are open from October 28 through Election Day, November 7
Deadlines
You must postmark your ballot inside of your envelope by Election Day, November 6, 2018.

If you do not, bring your ballot and envelope to our election office by 8pm on election day.

Need help? Get in touch!

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4321 Franklin Ave
Franklin, HN 99999-1234

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elections@yourcounty.gov
111-222-3333
Fax: 111-222-6666

How to vote
General Election
Tuesday, November 6, 2018

You have 2 options to return your ballot.

Vote by Mail
Mail your ballot so that it is postmarked by Election Day, November 6, 2018
Put 78¢ postage on the envelope

In person
You can drop your ballot of at our Election Office.
The election office is open:
9:00am – 5:00pm
Monday – Friday

Visit us at:
4321 Franklin Ave
Franklin, HN 99999-1234

Know your voting rights
Mark, seal, and sign your ballot

1. Mark your ballot
   • Follow the directions on the ballot.

2. Seal your ballot
   • Check that you have the Return Envelope with your name on it.
   • Put your ballot into the envelope.
     Only 1 ballot in each envelope.
   • Seal the envelope.

3. Sign the envelope in front of a witness.
   • Ask someone to observe you sign your envelope.
   • Date and sign your name on the back of the envelope in ink.
   • Print your name and voter registration address.
   • Have your witness sign and date the envelope.

Made a mistake?
If you make a mistake you can get a replacement ballot.

Call 555-555-1212 before Election Day
or visit our Election Office

Know your rights

You cannot be denied the right to vote if you are legally qualified to do so.

You have the right to:

• Vote if you have been registered at your current address at least 22 days before Election Day.
• Ask any election officer for help.
• Be shown how to mark and cast your ballot.
• Ask for a new ballot if you want to change your vote before you cast it.
• A provisional ballot if you have no photo ID with you or your name doesn’t appear on the voter list and you believe it should.
• Bring your small child into the voting booth.
• Vote if you are in line by 7:00pm when the polls close.