These InDesign templates are provided to help create camera-ready layouts for your envelope styles. You will need to make changes to fit the envelope size and structure for your jurisdictions.

As you make changes, make sure to:

- Re-wrap text as needed, or adjust the spacing but do not stretch any of the elements, especially the images.
- The font is Noto Sans is included in the zip file or find the free google font online. If you substitute a different font, adjust the text to the same apparent size.
- The Spanish is an uncorrected translation. Check the translation and correct as needed.

For more information visit:
- Designing vote at home envelopes and materials
- Tool kit of resources for scaling up vote by mail

Contact us with questions: hello@civicdesign.org.
Brief intro to USPS elements

For more detail and to learn how to design VBM envelopes for USPS visit the VBM tool kit.
For USPS rules and regulations, visit the USPS website on election mail:
https://pe.usps.com/text/dmm300/703.htm#ep1174014

Many USPS elements require the surrounding area to be empty of other elements. Use the tools below to get an idea of the size of these clearance areas. These are estimates, so check with a Mail Design Analyst (MDA) for final review:
• phone at 855-593-609
• email at mda@usps.gov
RETURN SERVICE REQUESTED

Valentina Q. Voter
5678 Seventh Ave, Apt 9863
Franklin, HN 99999-1278
Vote by mail official ballot
Why wait? Return your ballot before election day.

Vota por correo Boleta oficial
¿Por qué esperar? Devuelva su boleta antes del día de las elecciones.

Contact information
Información de contacto

Franklin County Elections
4321 Franklin Avenue
Franklin, HN 99999
Open Monday to Friday, 8am to 5pm
Abierto de lunes a viernes, 8am a 5pm

www.franklincounty.gov/elections
elections@franklincounty.gov
Information in English: 111-222-3333
Información en español: 111-222-4444
若需更多中文資訊: 111-222-5555
Fax: 111-222-6666
TTY: 1-222-555-1222

How to return your ballot / Comó delvolver su boleta

Drop Box
Drop off your ballot at a secure drop box — no postage required.
Buzón
Deposite su boleta en un buzón seguro – no se requiere franqueo.

Vote by Mail
Mail your ballot so it is postmarked by Election Day.
Votar por Correo
Envíe su boleta por correo para que esté franqueada el Día las Elecciones.

Vote Center
Vote at any vote center in the county.
Centro de Votación
Vote en cualquier centro de votación en el condado.

To find the Vote Center or Drop Box nearest you
www.yourcounty.gov/wheretovote
Para encontrar el Centro de Votación o Buzón más cercano a usted
www.yourcounty.gov/wheretovote
Vote by mail
Official ballot

Franklin County
Elections Department
4321 Franklin Avenue
Franklin, HN 99999-1234

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